

SAINT MARY'S HIGH SCHOOL ADVISORY BOARD

In the tradition of the Franciscan Fathers and Sisters of the Precious Blood

The Mission of Saint Mary's High School is to provide a quality Catholic education by developing and sustaining a rich tradition in Gospel and family values, discipline and respect.

School Advisory Board Meeting Minutes

Monday, January 12, 2009

5:30 p.m.

Saint Mary's Cafeteria

The Saint Mary's High School Advisory Board met on Monday, January 9, 2009 beginning at 5:30 p.m. in the Saint Mary's Cafeteria.

Members present: Stan Bednarek, Jeff Glenn, Juanita Gutierrez, Yvonne Koehler, Joe Ortiz, Ronnie Perez, Roseann Osborn Perez, Adela Trujillo, Stefanie Villa, Michael Ward, and Cindy Zapien.

Members absent: Father Paul Sullivan

Attendees: Kurt Schuler, Co-President of PTO and Liz Hansen, Director of Finance.

The meeting opened with a prayer by Adela Trujillo.

The minutes of the December, 2008 meeting were accepted as read.

Mark Mauro asked the board to amend the agenda to add two additional items to today's meeting –

*Catholic Schools Week

*NCEA – Board Nomination

Reports:

*****Reports from the following committees are e-mailed/distributed prior to Advisory Board Meetings*****

Student Council Report: Sarah McShane, President and Hayley Murphy, Vice President of STUCO discussed the recent events both past and upcoming.

*Catholic Schools Week (January 26-30). There will be different events planned during the week for staff and students.

*Upcoming: Valentines Dance on February 7th and Easter Basket drive in March

*Tyler Durman, guest speaker will be on campus during a March assembly to speak to students during a March assembly.

Parent Organization: Mr. Schuler, Co-President of the PTO discussed the upcoming Parent Retreat on February 12. Mrs. Martinez is organizing the event.

Development Report: Written report was distributed.

Principals Report: Mr. Mauro discussed the upcoming Accreditation which will take place from February 9-12. The Advisory Board on February 9th will have a meet/greet of the accreditation

team. Mark asked everyone to be in attendance by 5:30 pm. This will be held in the Library with refreshments. On Tuesday, February 10th there will be a late arrival for students (9:45 am) as faculty and staff will meet with the accreditation team. On Tuesday/Wednesday, February 10th and 11th the accreditation team will also tour the campus visiting classrooms. On Thursday, February 12th there will be an early dismissal of students (1 pm), faculty and staff will meet with the accreditation team to discuss their findings. A lunch will be provided. All Advisory Board members are invited to attend. Please RSVP to Mrs. Nishan if you are planning to be in attendance.

Finance Report: Liz Hansen, Director of Finance distributed the recent financials and noted that especially during these tough economic times the school is holding its own. Mrs. Hansen and the Business Office are working very hard with those families having trouble making tuition. She discussed the different options that they are using to make this happen.

Strategic Planning Report: Nothing to report

Building and Grounds Report: Nothing to report. The next meeting is January 27th.

Technology Report: A discussion of the webpage ensued and how to bring in user groups on the website.

Old Business:

- *Abatement: The abatement process is moving on and plans have been forwarded by the architect.
- *Parent Recognition: Ronnie Perez noted he was still working on the parent recognition award.
- *The Marketing Dept is working on obtaining parish school reps and a budget for marketing.
- *There have been ongoing discussions of additions to the summer school program at the dept chair meetings.

New Business:

- *It was decided to move Bridget Costello's update on Talking Points to the March meeting.
- *Catholic Schools Week: Students/Staff will be at the Herberger Theatre, Jan 26th for the showing of the movie "Human Experience". There will also be a night showing open for parents or outside guests.
- *The Advisory Board has been nominated for an NCEA Board award.
- *Advertisement of openings for Advisory Board will be placed in various school publications. If a Board member is not planning on returning as a board member and/or would like to pursue a second term please e mail Mark Mauro. The position of President is opened for the 09-10 school year.

Suggested Items for Next Meeting:

- *Abatement
- *Accreditation
- *Marketing
- *Talking points – Bridget Costello
- *New Board members
- *Technology Committee – Webpage standards

Upcoming Events:

*Breakfast for top donors

*January 17th – First annual Joe Kealy football camp at Monterey Park for 6th, 7th, 8th graders. Fee: free.

Good of Order:

*Mr. Bednarek is looking for some assistance for grilling during the parent retreat.

The next meeting of the Advisory Board is February 9. This meeting will be a meet/greet with the Accreditation Team. The next full meeting is scheduled for March 16. Mr. Ortiz will be responsible for leading the prayer.

The meeting closed with a prayer by Adela Trujillo.