

SAINT MARY'S HIGH SCHOOL ADVISORY BOARD

In the tradition of the Franciscan Fathers and Sisters of the Precious Blood

The Mission of St. Mary's High School is to provide a quality Catholic education by developing and sustaining a rich tradition in Gospel and family values, discipline and respect.

School Advisory Board Meeting Minutes

Monday, February 11, 2008

5:30 p.m.

St Mary's Cafeteria

The St Mary's High School Advisory Board met on Monday, February 11, 2008 beginning at 5:30 p.m. in the St Mary's Cafeteria.

Members present: Stan Bednarek, Juanita Gutierrez, Yvonne Koehler, Ronnie Perez, Rey Servin, Adela Trujillo, Michael Ward, and Cynthia Zapien.

Members absent: Roseann Osborn Perez and Joe Ortiz.

The meeting opened with a prayer.

The minutes of the January, 2008 meeting were accepted as read.

Student Council: There was no representative present from the Student Council but a handout of the Councils current activities was distributed. Mr. Mauro noted the recent honor the SMHS Student Council received, "Council of Distinction Award", and Dr. Rockwell was honored for her service as Student Council moderator.

SMPO: Mrs. Evans Co-Chairperson of the PTO was in attendance. Mr. Schuler Co-President was not in attendance. As Mr. Schuler had all the information of the past and future PTO events, Mrs. Evans noted that a compilation of their events would be e mailed to Advisory Board members.

Development Office Report: No representative was available at tonight's meeting. A handout of the current activities was distributed. Mr. Mauro congratulated the Development Office on the recent Fashion Show held on Saturday. Mr. Mauro updated the Advisory Board of the baseball field proposal. It is now before the tribal leaders for their approval. Once this is completed fundraising will begin with the intent that the field will be operational for the 2009 season.

Principals Report: Mark Mauro's handout in summary shared the issues being addressed or having recently occurred on Campus. Some of the outstanding things to note were:

*Increased monies from CDPTO from funds and contributions.

*Course selection process took place last week.

*A new operating system is being looked at to replace Win School which is being phased out this school year.

Finance Committee: Mrs. Hansen distributed the monthly financials. She discussed the enrollments gains and losses, with emphasis on the economy and how it is affecting enrollment and the budget.

Strategic Planning Committee: There was nothing new to update. The next meeting is scheduled for April.

Building and Grounds Committee: Cindy Zapien handed out an update of their recent meeting and the repairs made and those suggested repairs to be made with specific emphasis on Nevin and Blaise hall roof repairs. A suggestion for the staff to have an in-service on the use of fire extinguishers was made. The next meeting is scheduled for February 26th at 5:30 pm.

Technology Committee: Yvonne Gutierrez gave a report of the recent Technology meeting for Roseann Osborn Perez in her absence. The next meeting is March 6th at 5:30 pm.

Old Business:

Street Closure: Mark Mauro updated the board on the latest of the street closing through a visual (map) and how they are exploring other venues in dealing with the closure of the road. It is a slow process with the City of Phoenix. A recent incident of a student being hit by a car was discussed.

Board Goals:

Marketing Committee: Michael Ward, Advisory Board member volunteer to the Marketing Committee spoke of the first meeting of the marketing committee which met on Monday, February 4th. The key questions were: "Who is St Mary's", and "How do we get the word out". He noted it was a lively enthusiastic meeting. During the month of March there will be surveys sent out to parents, students, and staff for their input. The next meeting will be on April 7th.

Food Service Goal: Adela Trujillo spoke on her recent meeting with Mrs. Walker, Cafeteria Manager and Mark Mauro. Ms Trujillo noted it was a great meeting and she was impressed with what Mrs. Walker does with the limited equipment and space she has. Several areas are being looked at to update or make changes on.

New Business:

Nominating Committee: Mark Mauro reviewed this process. The beginning of February/March is when we advertise for nominees for appointments in various ways on campus. In April the applications are brought before the Board. In May we will interview perspective candidates and the board recommendations are made to Mark Mauro for a 3 year cycle. Discussion of those who need to reapply was discussed and the process involved.

If there is a board member currently within their terms who is not planning on returning as a board member to e mail Rey Servin or Mark Mauro. Mr. Bednarek asked the board to try and solicit for new members to the Board.

Mark Mauro discussed the recommendations made after our internal audit specific terms for our committees for the advisory board. We need to look at current bylaws and add some language to the subcommittee membership for each committee that we have. This would apply to all committees we have. We would be adapting the current rules to fit what our current constitution is.

Mark asked the board for their recommendation “how do you feel as advisory board adopting a recommendation by which subcommittee would serve under the same guidelines within their committees as far as terms of office”. etc. A committee with Stan Bednarek, Roseann Osborn Perez and Ronnie Perez will be formed to put this audit recommendation in place.

Suggested items for the next meeting:

*In-service attended by Mr. Glenn

*Bylaws

*Street Closure

*Board nominations

*Board Goals

*08-09 Calendar

The next meeting of the Board is March 10th.

The prayer for next month’s meeting will be lead by Juanita Gutierrez.

The meeting closed with a prayer and was adjourned.